



This document sets out policy and management of Membership to Canvey Island Rugby Union Football Club.

Club Membership Policy

5th October 2022

Produced by: Kevin Cooper

Agreed by: Club Management Committee

Version: 221005

Membership Policy

1. Purpose

- 1.1. This club policy sets out the management and costs of Membership to Canvey Island Rugby Union Football Club, referred to hereafter as “the Club”.

2. Membership

- 2.1. The Club Management Committee, referred to hereafter as “the Committee”, shall be responsible for managing the Membership of the Club in a manner that is beneficial to all Members and which will be financially sustainable.

3. Type of Membership

- 3.1. The Committee is responsible for defining Membership types and may change these in the best interests of the Club.

- 3.2. The Clubs membership shall consist of the following types:

- 3.2.1. *Adult Player:*
over 18’s playing Senior rugby fixtures for the Club.
- 3.2.2. *Adult Player (with youth playing):*
as per clause 3.2.1 and including any number of their children playing rugby in the Youth section of the Club.
- 3.2.3. *Colts/student:*
Colts; are those under the age of 19 on the 1st September playing in Colts only rugby fixtures for the Club.
Students; are those under the age of 25 on the 1st September and in full time education playing Senior rugby fixtures for the Club.
- 3.2.4. *Vets/Social Players:*
Vets; are those players who are aged 35 or over and play Vets only rugby fixtures for the Club.
Social Players; are those players who wish to play a limited number of games (maximum of 8) during the season, but want to receive all the Club Benefits.
- 3.2.5. *Family:*
includes 2 parents/guardians with 1 or more children playing rugby in the Youth section. Discounts for each additional child are set out in clause 5.6 of this Policy.
 - 3.2.5.1. The parents/guardians may use the Clubs facilities on a social basis.
- 3.2.6. *Social:*
those who do not play rugby for the Club but wish to use the Clubs facilities on a social basis.
- 3.2.7. *Volunteer:*
granted by the Committee to those who provide a service to the Club on a regular basis (has the same benefits as Social membership set out in clause 3.2.6).
- 3.2.8. *Honorary Life:*
for those who wish to use the Clubs facilities on a social basis for the rest of their life. This membership may be granted by the Committee to individuals who have rendered valuable service to the Club.

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- 3.3. The Spouse or Partner of a Member is entitled to the Club Bars discounted rates. Should they wish to receive full Member benefits the Club has to offer, an individual Membership will have to be purchased.
- 3.4. A member or guest of a visiting club playing matches against the Club shall be deemed Guest Members of the Club for the duration of their visit.
- 3.5. Those participating in events/activities where the Club has been hired shall be deemed guests of the Club for the duration of the event/activity. This excludes registered members of the Club.
- 3.6. A guest of a Club Member may attend the Club on an occasional basis (no more than once a month) providing the Club member signs the Guest Member's book, signing in the guest.

4. Benefits

- 4.1. Benefits of membership shall be determined by the Committee and will be in the best interests of the members and the Club.
- 4.2. Members are entitled to the benefits outlined in table 1 below:

	Discount			International Ticket allocation	Vote at General Meetings
	Bar	Club hire	Club events*		
Adult player	Yes	Yes	Yes	Yes	Yes
Adult player (with youth playing)	Yes	Yes	Yes	Yes	Yes
Colts/student	Yes	Yes	Yes	Yes	Yes**
Vets	Yes	Yes	Yes	Yes	Yes
Family	Yes	Yes	Yes	Yes	Yes***
Social	Yes	Yes	Yes	Yes	Yes
Volunteer	Yes	Yes	Yes	Yes	Yes
Life	Yes	Yes	Yes	Yes	Yes

table 1

* Members receive a discount for club events unless stated otherwise.

** Colts or students under the age of 18 do not get a vote at General Meetings.

*** Only one vote is given for a Family membership which can be cast by the responsible parent/guardian.

- 4.3. Discount prices are determined by the Committee, who ensure the impact to the Club finances is limited. These discounts change from time to time and can be found on the Club website.
- 4.4. Benefits provided to members by participating businesses and suppliers can be found on the Clubs website.

5. Pricing and payment

- 5.1. The Committee shall set the cost of each membership type, ensuring the best value for members without detriment to the Clubs finances.
- 5.2. Membership is for a full year from the date of purchase.
- 5.3. All members shall pay the subscription due for the appropriate membership type online via the Clubs website - <https://www.canveyrugby.club/shop/>
- 5.4. Membership may be paid in one lump sum or paid on a monthly basis. Monthly subscriptions shall take into account additional costs for transaction fees.
- 5.5. Failure to pay subscriptions in full by the date due will mean that said member will automatically become suspended from the Club and will stay suspended from the Club until the outstanding subscription is paid or alternative arrangements are made at the Committees discretion.
- 5.6. Prices for the current season are detailed in table 2 below:

	One off payment	Price per month
Adult player	£180	£16
Adult player (with youth playing)	£210	£19
Colts/student	£100	£9
Vets	£100	£9
Family (1 youth players)	£52	£5
Family (2 youth players)	£99	£9
Family (3 youth players)	£140	£13
Family (4+ youth players)	£177	£16
Social	£25	£3
Volunteer	£0	-
Life (social)	£0	-

table 2

- 5.7. Refund Policy: If you wish to cancel your membership, please notify membership@canveyrugby.club within 21 days of signing up for a 95% refund to cover bank charges. After the 21-day period, the refund will be at the discretion of the Committee.

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6. Management of the Membership

- 6.1. Renewed or new applications for Club membership shall only be made via the Clubs website – <https://www.canveyrugby.club/shop/>
- 6.2. The Membership Secretary shall present all applications to the Committee for proposal no later than 7 days after the application is made.
 - 6.2.1. The Committee shall vote for acceptance of the application at a Committee meeting or by a resolution made on adopted communications channels, no later than 14 days after the application is made.
 - 6.2.2. The Membership Secretary shall inform the applicant of the Committees decision no later than 21 days after the application is made.
- 6.3. The Membership Secretary shall inform the Committee of all non-payments of subscriptions.
 - 6.3.1. The Committee shall decide on what course of action to take, which may include suspending the membership, expelling the member, or waiving the remaining subscription in exceptional circumstances.
 - 6.3.2. Members who have been suspended will not be allowed on the Club premises or to play rugby for the Club.
 - 6.3.3. Suspended members of the Club shall not be entitled to any Club benefits until the suspension is lifted or alternative arrangements made by the Committee.
- 6.4. The Membership Secretary shall submit a report at each Committee meeting detailing the status of the Clubs membership, together with any recommendations.
- 6.5. Each member of the Club will be issued with a link to the Club Rules and Club Membership Policy upon full receipt of the subscription fee, and the acceptance of which shall be considered guarantee of observance of them.
- 6.6. Membership of the Club, and acceptance of the Club Rules by the member will be deemed to constitute consent to the holding of relevant personal data for the purpose of the Data Protection Act 1984. An application for membership shall be in the form prescribed by the Committee.

7. Current Trustees

- 7.1. The current Trustees of the Club are:

Steve Clarke
Len Hymans
Norman Ewins

Rob Edwards
Keith Little

8. Discipline

- 8.1. Where the Club receives a complaint regarding a current member of the Club, or a Club members guest, the Committee shall form a separate Disciplinary Committee to investigate the complaint and decide on what action to take.

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- 8.2. The Disciplinary Committee shall be headed by an appointed Disciplinary Officer.
- 8.3. A member may be expelled by a Disciplinary Committee resolution carried by the votes of at least two thirds of the Disciplinary Committee members present in person, provided that a complaint in writing of conduct detrimental to the interests of the Club has been sent to the Club Secretary.
 - 8.3.1. Such complaint shall contain particulars of the conduct complained of and shall call upon the member to answer the complaint and to attend the meeting called under this rule in a timely fashion.
 - 8.3.2. At such meeting, the Disciplinary Committee members shall consider evidence in support of the complaint and such evidence as the member may wish to place before them.
 - 8.3.3. If due notice having been served upon them, the member fails to attend the meeting without due cause, the meeting may proceed in their absence.
- 8.4. A person expelled from membership shall cease to be a member at the expiration of the meeting that decides on the expulsion.
- 8.5. No person expelled from membership shall be readmitted except by a resolution carried with a vote of two-thirds of the Committee members present at a committee meeting where notice has been duly given.
- 8.6. Player Misconduct shall be managed by the Director of Rugby (DoR).
 - 8.6.1. Where the offence is deemed by the DoR to be serious enough, this will be referred to the Committee for further action.